The WHS act 2011 specifies responsibilities of a person conducting a business or undertaking. The activity noted in this permit form has been identified by BCEC as high risk, and as such we require additional information prior to the activity being approved.

We require that you as the event organiser, contractor or exhibitor complete the sections of this permit form applicable to you and submit it to BCEC at **least 14 days prior** to the commencement of the event.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Contact Details** | | | | | |
| Applicant Name: |  | Company: |  | | |
| Phone: |  | Email: |  | | |
| **Event Details** | | | | | |
| Event Name: |  | Event Dates: |  | | |
| Location of Event: |  | Stand Name: |  | Stand No: |  |

|  |
| --- |
| **Purpose** |
| To ensure the safe use of laser generating equipment and to mitigate the impact on public and worker safety.  Includes:   * Risks associated with crowd scanning such as maximum strength of laser intensity. * Use of appropriate hardware incorporating Safety Cut offs. * What control software is being used at the event with the lasers being used? * Set up layout and testing. |

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| --- | --- | --- | --- |
| **Activity Information** | | | |
| Contact details of company providing the lasers.  *(Name, company, contact number)* | |  | |
| What is the laser being used for? | |  | |
| What safety measures are being incorporated if the unit/ malfunctions. Does it meet minimum requirements of AS: 2211 | |  | |
| **Mandatory Requirements - Please confirm you will/have:** | | | |
| **Please tick the box to indicate you have read and understood.** | | | |
|  | Obtain permission given from Event organiser to undertake activity |  | Hold a current certificate of public liability not less than $20million |
|  | Risk assessed the activity and implemented the appropriate control measures to mitigate any identified risks. |  | Provide a floorplan indicating the location of all lasers |
|  | Follow all operating guidelines and restrictions as per AS/NZS 2211. |  | Hold appropriate licenses and certificates. |
|  | Ensure spectator Zone Limit 3 meters from the first seat.  *Mounting lasers 3 meters from ground to aperture as a minimum* |  |  |

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| **Permit Agreement (to be completed by person responsible for the work to be performed)** | | | |
| This activity has not been authorised to occur at BCEC until written confirmation of its approval is provided by BCEC, and in such circumstance, BCEC makes no representation, warranty or guarantee about the safety or legality of the activity or the completeness or accuracy of the information provided within this form, which is at all times the sole responsibility of the person listed in the Contact Details.  BCEC undertakes regular compliance checks, and you may be required to provide additional evidence in relation to those requirements. If at any time, an activity or operation is considered by BCEC to be non-compliant with any legal or regulatory obligation, inconsistent with the information provided on this form, unsafe or placing persons, the venue or the environment at risk, BCEC representatives reserve the right to postpone or cancel the activity in its sole discretion until it is completely satisfied that its concerns are addressed, and any issues are rectified.  Any approval by BCEC for this activity to occur does not give rise to an acceptance of any liability, loss or damage caused by the activity.  For any additional information regarding the event safety requirement at BCEC please refer to the[**BCEC Event Safety and Design guidelines**](https://bcec.com.au/wp-content/uploads/BCEC-Event-Safety-Design-Guidelines.pdf) | | | |
| Signed: | | | Date: |
| **BCEC OFFICE USE ONLY** | | | |
| Permit issued by: |  | *Approved / Declined* |  |
| Date: |  | Additional information: |  |

**This activity is not approved until confirmed by the Risk Department.**

Managed by ASM Global (Convex) Pty Ltd. ABN 058 298 374