The WHS act 2011 specifies responsibilities of a person conducting a business or undertaking. The activity noted in this permit form has been identified by BCEC as high risk, and as such we require additional information prior to the activity being approved.

We require that you as the event organiser, contractor or exhibitor complete the sections of this permit form applicable to you and submit it to BCEC at **least 14 days prior** to the commencement of the event.

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| **Contact Details** |
| Applicant Name:  |  | Company:  |  |
| Phone:  |  | Email:  |  |
| **Event Details** |
| Event Name: |  | Event Dates: |  |
| Location of Event:  |  | Stand Name:  |  | Stand No: |  |

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| **Purpose**  |
| Civil Aviation Safety Authority (CASA) has regulations surrounding all drone activities and Remotely Piloted Aircraft Systems (RPAS).<https://www.business.qld.gov.au/industries/transport/drones>The following information will be required by the BCEC before any permit for the use of Drones within the BCEC is issued: |

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| **Activity Information**  |
| Contact details for operator of drone.*(Company name, name, contact number, email)* |  |
| Make and Model of Drone. *(Include relevant registration details, Specifications of drone – measurements, weight etc)* |  |
| Time and date of intended use of drone |  |
| **Mandatory Requirements - Please confirm you will/have:** |
| **Please tick the box to indicate you have read and understood.** |
| [ ]  | Obtain permission given from Event organiser to undertake such activity  | [ ]  | Hold a current certificate of public liability not less than $20million |
| [ ]  | Provide a copy of CASA or Remote Pilots Licence (REPL) | [ ]  | Ensure all safety controls are implemented and monitored during the operation of drone.  |
| [ ]  | Risk assessed the activity and implemented appropriate control measures to mitigate any identified risk.  | [ ]  | Include photos / specifications of drone to be demonstrated. |
| [ ]  | Only operate the drone within the internal confines of the BCEC. | [ ]  | Comply with all mandatory legislative requirements for the operation of drones within Queensland. |

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| **Permit Agreement (to be completed by person responsible for the work to be performed)** |
| This activity has not been authorised to occur at BCEC until written confirmation of its approval is provided by BCEC, and in such circumstance, BCEC makes no representation, warranty or guarantee about the safety or legality of the activity or the completeness or accuracy of the information provided within this form, which is at all times the sole responsibility of the person listed in the Contact Details. BCEC undertakes regular compliance checks, and you may be required to provide additional evidence in relation to those requirements. If at any time, an activity or operation is considered by BCEC to be non-compliant with any legal or regulatory obligation, inconsistent with the information provided on this form, unsafe or placing persons, the venue or the environment at risk, BCEC representatives reserve the right to postpone or cancel the activity in its sole discretion until it is completely satisfied that its concerns are addressed, and any issues are rectified. Any approval by BCEC for this activity to occur does not give rise to an acceptance of any liability, loss or damage caused by the activity. For any additional information regarding the event safety requirement at BCEC please refer to the[**BCEC Event Safety and Design guidelines**](https://bcec.com.au/wp-content/uploads/BCEC-Event-Safety-Design-Guidelines.pdf) |
|  Signed:  | Date:  |
| **BCEC OFFICE USE ONLY**  |
| Permit issued by:  |  | *Approved / Declined*  |  |
| Date:  |  | Additional information: |  |

**This activity is not approved until confirmed by the Risk Department.**

Managed by ASM Global (Convex) Pty Ltd. ABN 058 298 374